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About IARC

IARC is a specialist, not-for-profit community legal centre providing free immigration advice and assistance to people throughout New South Wales. As a community legal centre, our mission is to help those with the greatest need. Nearly half our clients have experienced or are at risk of family violence. They are financially disadvantaged, come from culturally and linguistically diverse backgrounds, and often face multiple layers of disadvantage including homelessness, low education levels and disability. Many have experienced torture and trauma.

Our vision and values

IARC's vision is for a fair and just immigration system for everyone, regardless of means.

Our values are at the heart of our work and shape what we do and how we do it:

- **Safety**
Everyone should feel safe – at home, at work, in the community – regardless of their visa status.
- **Family**
Everyone has the right to stay connected to their family.
- **Fairness**
Everyone deserves a fair go. Fair immigration outcomes are not just for those who can afford them.
- **Community**
Everyone benefits from a welcoming and supportive community.

Communications Intern

IARC is looking for an intern to assist the Communications Coordinator with a range of jobs within the organisation.

Tasks will include:

- Helping to prepare a campaign and content for IARC's 35th anniversary.
- Media monitoring to look out for and share news relevant to IARC.
- Helping to design external communication for IARC, such as social media and newsletters.
- Helping to write content for our blog, and new website.

We are looking for someone with good design and written communication skills, the ability to take initiative, and a genuine interest in the issues affecting migrants and refugees in Australia. We are happy to work to your university internship requirements and accommodate flexible working days and internship length.



Selection criteria

EDUCATION	<ul style="list-style-type: none">• Currently completing a relevant degree.• Experience in one or more of the following areas:<ul style="list-style-type: none">◦ Marketing and communications◦ Immigration law and practice
WRITTEN AND DESIGN SKILLS	<ul style="list-style-type: none">• High level written skills.• Confidence with design platforms like Canva.• Ability to distil complex and detailed information into understandable language, and to tell a story.
VALUES	<ul style="list-style-type: none">• Commitment to IARC's vision and values and to the principals of social justice.• Understanding of the challenges facing migrants and refugees in New South Wales, and willingness to learn.

How to apply

To express your interest in this position, please send your CV with a cover letter outlining why you are interested in the role, how your skills and experience are relevant to the position, and what your university's internship requirements are, to communications@iarc.org.au. There is no deadline, but we are seeking to recruit this position as soon as possible.

IARC takes pride in our diversity, and we strongly encourage applications from people from culturally and linguistically diverse and refugee backgrounds, First Nations people, LGBTIQ+ people and people living with a disability.



**HELPING
PEOPLE
NAVIGATE**
| AUSTRALIAN
IMMIGRATION LAW

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